



Student Contract

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Read through the following contract carefully and do not hesitate to ask any questions or raise any concerns you may have before you sign it. This contract must be signed after your application has been processed and you have been accepted on to the course and before you begin your studies.

'What-ifs'

Technical difficulties

Much of the course material is going to be provided online in the form of videos, audio files, PDF texts etc. It is essential that you have a good internet connection and the ability to work with technology to the extent of being able to receive course content as well as send your assignments etc. back to us electronically. Our endeavour will always be to use the most user-friendly and accessible methods of technology available, and we will provide what support we can when needed, but students must be prepared to be responsible to personally resolve their own technical difficulties including getting help from their own friends, family or contracting a professional technician if and when required.

Conflicts

There is no reason to expect any conflicts however, if any situation arises where you are in conflict with a fellow student or one of the faculty, and it is not resolving itself, you agree to accept the intervention of our course coordinator, Mary Allan, who will work as a moderator to firstly ensure that both sides are being heard and are hearing each other and secondly, to find a way forwards to resolve the conflict. If, for any reason, any parties involved would prefer a different moderator, then this will promptly be arranged without any possibility of discrimination.

Disruption

It may be that there will be one or more student who disrupts the learning journey for others in the forum or in one of the immersive workshops for the Diploma in Clinical Herbalism. If this is the case for you then you must reach out to the course coordinator with your concerns. It may simply be that the person needs some honest feedback and it can be easily resolved. However, it is extremely

important that our forum and workshops remain safe, welcoming places of learning and sharing, so if a student continues to disrupt the learning process for one or more others, and is not responding to requests to modify their behaviour, then we would take this issue very seriously indeed, right up to the point of it being grounds for expulsion. By signing this contract, you agree to do your utmost to not disrupt your fellow students in their learning process and to be open to modifying your behaviour if one of our faculty requests you to.

Additional notes for Diploma Applicants

Failure to pass exams

If you are a Diploma student and you do not pass either of the two main exams, in the middle and end of the course, then you may do up to 2 re-sits with a different exam that is set at the same level within a maximum 6 months' time-frame. There will be a \$150 charge each time you re-sit an exam. If you still cannot pass the exams then this may be grounds to terminate your learning contract but that this can be considered on a case by case basis and, where possible, we will offer further support, mentoring and learning opportunities to reach the required standard over a longer time frame. There must be an expectation of their being additional fees payable in this instance but this would be negotiated on a case by case basis with the student.

Failure to Pass the Diploma

Starting the Diploma in Medical Herbalism or the Diploma in Clinical Herbalism is not a guarantee of finishing or passing. Your work with case studies and any additional assignments that are set by your tutors is vital to show your understanding of the work and readiness to practice. You accept that it remains at the discretion of the SIMH faculty to determine if you are believed ready to begin practice as a safe and effective professional Medical Herbalist and so receive either the Diploma in Medical Herbalism or the Diploma in Clinical Herbalism.

Mentoring and any other possible support will be given but, if after a reasonable time has been given for working through the course material, for example 4 years, and it is not believed that you are ready to pass either Diploma, then this may be grounds to terminate your learning contract but that this can be considered on a case by case basis.

Our Commitment

Our commitment as faculty is to do everything in our power to provide a safe, nurturing and stimulating learning environment for our students. None of us can have an unlimited amount of time or energy but we will do our best to support each and every student throughout their learning journey to the very best of our ability. We promise to hold, in perpetuity, all private information we learn about our students in the utmost strictest confidence. We also promise to always be truthful in our communications and to do our utmost to 'walk our talk' and live by example for those with whom we share this work and this path.

Your Commitment

As a student, you hereby promise to also hold any private information that you learn about your fellow students or faculty in the strictest of confidences. Whatever personal information any of us share with each other in our workshops or on our forum remains strictly within our group, never to be used in any way that could cause hurt or harm to another.

You also make your own commitment to 'walk the talk' of this work. This means being open to practicing with the herbs and other ways of healing on yourself first, so that your knowledge becomes real and able to be shared from a place of experience.

As a student of herbal medicine, you commit to engaging with the learning journey with as much passion and dedication as you can. This means making sure that you give enough time and energy to do the work required on the course, including; watching all the videos, listening to all the recordings, reading the texts to the best of your ability, completing all the assignments, and spending as much time as you need with the herbs and the people around you who will help you achieve your goals.

Student

Print Name _____ Date _____

Signature _____

Course Coordinator - Mary Allan _____

Course Director - Richard Whelan _____